Summit Bechtel Reserve
Boy Scouts of America
COVID-19 Update
As you prepare for arrival at the Summit Bechtel Reserve (SBR) the following procedures have been implemented to address the current public health crisis impacting our communities. All participants will participate in this plan. Your participation is important for the success of this endeavor, health and safety is each of our responsibilities.

It is the goal at the SBR to operate our programs and camp operation with zero instances of communicable illness exposure. We can achieve this goal through a series of steps that begin with pre-arrival virtual assessments, departure community outbreak intelligence and clear communications.

The following procedural guidance is the SBR’s best efforts to identify and prevent the transmission of communicable illnesses, such as: COVID-19, Norovirus, Influenza, Strep and other associated camp/outdoor communicable illnesses. It is the intent of this document to provide a transparent and simple process for protecting the health of our staff and participants.
To Send a question click on “Chat” at the bottom of the screen in the Webinar tool bar. This activates the Chat Function. Then type your question. Please send questions to “everyone.”
COVID-19 MITIGATION STRATEGY

Personal Responsibility → Camp Responsibility
Equipment Considerations

What does the Summit provide?
- Contactless Thermometer

It is required that you bring the following:
- Mask or buff(s) **Required**
- Hand Sanitizer (Campsite and personal) **Required**

It is recommended that you bring the following:
- Contactless thermometer **Recommended**
- Disinfectant wipes **Recommended**
- Door opening device **Recommended**
- Your own chair/hammock **Recommended**
- Tent/Cot **Nice to have**
To eliminate contact and cross contamination – bring a photocopy of each AHMR.

It will be destroyed after your experience.

- It is now relatively easy to see your family physician.
- We require an updated AHMR for 2021.
Pre-Screening

- Medicals **do not** need to be submitted ahead of time
- A prescreening form for temperature checks will be sent to the unit contact at least one week prior to arrival for the 5 days of temperature checks leading up to your week of summer camp.
- If individuals are vaccinated and can validate with vaccination card, they do not need to complete temperature checks ahead of arrival. If the vaccination card cannot be produced, temperature checks will need to be completed.
Arrival Procedures

- Upon arrival at Ruby Welcome Center, the Unit will park and come inside. All participants must wear their face masks when indoors.
- SBR Staff will then direct the participants to the medical screening area.
- Once medical screening is completed, the unit leader will meet with SBR staff to turn in all required waivers and paperwork. Once complete, the staff members will give directions on how and where to proceed.
- Resources detailing the most up to date SBR COVID guidelines will be provided to participants for their reference.
The Summit requires that all participants provide proof of completion of the BSA swim check prior to arrival. It is up to the crew to validate swimmer status.

- More and more pools and aquatic facilities are opening making it easier to attain your unit swim check ahead of arrival
  - This is the best way to complete this task
- If this is not possible, we would recommend looking back at the Scout’s completion of various BSA requirements over the last 15 months to confirm his/her swimmer status:
  - Did they complete a swim check last summer at camp?
  - Have they recently completed the canoeing, kayaking, rowing, sailing, lifesaving, swimming merit badges, or any badge with a requirement to complete the BSA swimmers test?
  - Are they a competitive swimmer at their school or local recreation facility?
- Units will need to provide the completed Summit Swim Test Master Form. We encourage you to assist your Scouts in finding the valid check off for that test.
- If a Scout has not met any of the above criteria, has not had a swim test in the last 15 months, or cannot find proof of it, then we will be able to accommodate a swim test on site if you are unable to complete one before you arrive.
- This onsite testing will be reserved **ONLY** for participants that have not met any of the above criteria, have not had a swim test in the last 15 months, or cannot find proof of it.
Camping and Tents

- All areas, activities, and operations are subject to the latest guidelines as issued by the CDC, the State of West Virginia, and the SBR Health & Safety Department.

- All participants arriving together and/or from the same unit, will reside in the same campsite for the duration on their stay and may be grouped together during programs where social distancing is required to maintain the same “household” of association throughout the week.

- Participants will not be permitted to reside in a tent with another person.

- Participants are advised not to share hammocks, camp chairs, or any other miscellaneous camping structures with other people unless they are properly washed or disinfected.

- Participant tents and cots will be cleaned from week to week with disinfecting spray.
Shower Facilities
Shower House / Restroom Facilities

- Camp Staff will clean and disinfect surfaces two times daily or at a rate consistent with usage of the facility with a bleach solution.
- Staff cleaning will be expected to wear provided PPE such as face masks and gloves.
- For any areas utilizing Portable Toilets or “Porta Johns”, Porta-johns will be cleaned by Camp Staff two times a day or at a rate consistent with usage of the facility with a bleach solution.
Food Service

- Camp Arrival Day:
  - Each unit will receive a dining hall orientation as part of their camp tour. Our dining hall staff will go over the ins-and-outs of our COVID procedures and how we operate.

- Pre- Arrival:
  - Units will receive a dining schedule as part of their check-in packet. SBR will stagger the times of each unit to limit the number of people in line at a time.
  - Daily temperature checks completed in the campsite and reported daily at breakfast.

- Arrival and Flow:
  - All participants will sanitize their hands at the door prior to entering the dining hall.
  - When arriving, please enter the dining hall and use the paw prints on the floor. Paw prints are placed 6 ft. apart to help with social distancing.
  - Units are asked to follow the directions given by our host/hostess. This will help expedite the process.

*NOTE: the Food Service Policies are expected to change regularly and will be updated as new guidance is released from the State of West Virginia.*
Food Service Continued

- **Serving:**
  - Service is cafeteria style, and you will go through a line.
  - We ask that no more than 2 people are in the serving area at a time. (The paw prints will help you adhere to this.)
  - All utensils, plates, cups, and condiments are single use at this time.

- **Water Bottles:**
  - Water bottles cannot be refilled in the dining hall. Please use the water refilling station located next to the Pigott Headquarters.

- **Completion:**
  - When participants have finished their meal, they will be prompted to dispose of their trash and vacate the building to allow other participants to enter.

*NOTE: the Food Service Policies are expected to change regularly and will be updated as new guidance is released from the State of West Virginia.*
Food Service Continued

- **Sanitation:**
  - Prior to arrival, all areas of the dining hall will be clean and sanitized. Furthermore, each area must be clean and sanitized between participants. A table cannot be used until all occupants of that table have vacated and the table has been cleaned and sanitized for the next use by staff. At the completion of the meal period, all dining facilities are thoroughly cleaned and sanitized using EPA approved products.

- **Other information:**
  - Mask are required indoors EXCEPT when eating.
  - Mask are required outside the dining hall when social distancing cannot be accomplished. With this being said, mask must be worn when on the patio and entering the dining halls.
  - Additional tables have been added to the outside to help with better social distancing.

*NOTE: Food Service Policies are expected to change regularly and will be updated as new guidance is released from the State of West Virginia.*
During weeks where appropriate social distancing of groups cannot be maintained, SBR may provide a pre-recorded or live virtual show experience instead of the usual in-person experience.

If/When providing a live, in-person show experience, participants will wear face-coverings and socially distance.
Program Operation Example

Hunters Education/Laser Shot

- Facial covering will be required to participate in any activity in Hunter’s Hall.
- Before a morning, afternoon or evening session all chairs, tabletops, door handles, light switches, kiosk’s and other high traffic/high contact areas will be either: sprayed with a bleach/water solution OR disinfected with Lysol (or equivalent product).
- If a participant needs to use the bathroom, they will be required to sanitize hands before entering and again after leaving. All bathrooms will be sprayed at the end of every day with a bleach water solution. Wipes will be stationed at every bathroom to allow staff and participants to sanitize door handles, toilet seats, etc.
- Upon entering Hunter’s Hall, all participants will be required to wash and sanitize hands.
- All staff will wear gloves (provided by SBR/approved by SBR Health and Safety Manager) when cleaning or distributing any gear or equipment for the program session.
- All equipment that is used during the program day will be sanitized with a bleach water or equivalent solution and / or disinfectant wipes upon opening and completion of program. This includes but is not limited to: Firearms, Bows, Arrows, Demo Ammunition, etc.
- All cleaning supplies will be disposed of in the appropriate trash containers and they will be emptied at the end of the day.
Program Operation Example

Big Zip

- Masks will be worn by facilitators if social distancing cannot be maintained while in the program area. Participants will be spaced out at a minimum of 6 feet apart.

- Participants will be prompted to use hand sanitizer upon arrival to the program area and afterwards at the landing zone.

- Facilitators will wear two sets of gloves to eliminate bare touching of gear and equipment.

- Gear will be cleaned after every use.
Cleaning Procedure Example

Shower House Facilities

- Cleaner wears masks, gloves, and other appropriate PPE as assigned
- Cleaner disinfects all high-touch surfaces with a bleach spray solution
  - Faucet handles
  - Sink surfaces
  - Paper towel dispenser
  - Hand sanitizer station
  - Hand soap station
  - Shower chains
  - Toilet seats
  - Toilet and urinal handles
  - Toilet paper dispensers
  - Trash can handles
  - Water spigots
Program Alterations

- Water Reality – Altered
  - In 2020, we were unable to open our Water Reality Course. In 2021, we are happy that we will have Water Reality open. This will be a modified course from what you may have seen at our past camps and Jamboree’s. We will be removing 2 of the 5 elements. They are being removed due to the forced teammate direct contact. The other 3 elements can be used by one teammate at a time with no direct contact. The 3 elements will be disinfected and then have a protectant applied to them preseason which will last for 90 days.

- Bouldering – Cancelled
  - Due to the close contact needed for spotting

- Low COPE – Cancelled
  - More initiative games and creative uses of COPE elements

- Appalachian Celebrachian – Tentative
Other Considerations

- Parents and Guests will not be allowed on property unless they are picking up or dropping off participants.

- If you have a need to exchange volunteers mid-week, this is possible, but adults will need to follow the same policies and procedures as detailed in this webinar.
  - All participants, leaders, parents and guests who have need to be on property for any of the approved conditions need to arrive between 8:00am – 5:00pm unless it has been prescheduled and approved.

- Face coverings
  - Will be worn at all times indoors unless in the dining hall while eating.
  - Will be worn at all times when social distancing cannot be accomplished.
  - Will not need to be worn in open air outdoor circumstances where social distancing is adequate.

- Hydration stations will be disinfected two times daily.
Quarantine Procedures

- Daily temperature checks will be done by a designated unit leader in the campsite and reported daily at breakfast with a thermometer provided by the Summit.
  - If a high temperature (greater than 100.4) is recorded or vomiting or diarrhea; OR two of the following: headache, nausea or sore throat is reported, the unit will stay in campsite and notify the Summit Operations Center (SOC)
  - Food will be delivered to the site until the concern is resolved
- With no concerns, reports will be turned into the Health and Safety Team member at the dining hall
Quarantine Procedures

- If someone shows symptoms, they will be rapid tested either on-site or sent to Raleigh General Hospital and Unit will be isolated until results from the test are complete.
- Medical team will assess the entire crew in isolation.
- Contact tracing will occur.
- If the test is positive, coordination will take place between health departments in each state or locale. Arrangements will be made to send the unit home.
- Individuals will be responsible for the cost of test after insurance.
  - Requests can be submitted to the BSAs Accident Health and Sickness Insurance policy.
Departure Paperwork is in the process of being digitized in order to minimize contact.

Staff members in PPE will hand out any physical departure documents as needed to units upon proof of departure paperwork and evaluation completion.

AHMRs (BSA Medical) will not be returned and be destroyed after departure by Summit Staff.
Resources Available

- Summit COVID-19 Updates
  www.summitbsa.org/covid19
- Summit COVID-19 Operational Procedures
  www.summitbsa.org/newnormal
- West Virginia Strong – The Comeback
  https://governor.wv.gov/Pages/The-Comeback.aspx
- BSA National FAQ regarding COVID-19
- BSA National Statement on COVID-19
  https://www.scouting.org/coronavirus/
- CDC Camp Guidance
# Key Contact Information

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camp Director</td>
<td>Wally Lester</td>
<td><a href="mailto:Wally.Lester@scouting.org">Wally.Lester@scouting.org</a></td>
<td>304-465-2813</td>
</tr>
<tr>
<td>Program Director</td>
<td>Nicholas Andrews</td>
<td><a href="mailto:Nicholas.Andrews@scouting.org">Nicholas.Andrews@scouting.org</a></td>
<td></td>
</tr>
<tr>
<td>Blue Card Coordinator</td>
<td>Kat Lothian</td>
<td><a href="mailto:Kat.Lothian@scouting.org">Kat.Lothian@scouting.org</a></td>
<td></td>
</tr>
<tr>
<td>Registration Dept</td>
<td>Cristi Richardson &amp; Camela Rogers</td>
<td><a href="mailto:Summit.program@scouting.org">Summit.program@scouting.org</a></td>
<td>304-465-2800</td>
</tr>
<tr>
<td>Director of Outdoor Adventures</td>
<td>Matthew Reineck</td>
<td><a href="mailto:Matthew.Reineck@scouting.org">Matthew.Reineck@scouting.org</a></td>
<td>304-465-2800</td>
</tr>
</tbody>
</table>
Staffing

We need your help!

Staffing Desperately Need
- COVID
- Positions available
  - BSI
  - ODS
  - Arts & Media
  - Fish Camp
  - STEM
  - Office Clerk
  - Commissioners

Program
- MB Offerings
- Adult Leader Training
New Arrival Leader Meetings

Arrival Leader Meetings will now take place virtually the Thursday prior to your arrival.

<table>
<thead>
<tr>
<th>2021 Session</th>
<th>Session Date</th>
<th>Initial Virtual Leader Meeting</th>
<th>Time</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>(June 13-19)</td>
<td>June 9th</td>
<td>7:00 – 8:30 PM EST</td>
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<tr>
<td>Week 2</td>
<td>(June 20-26)</td>
<td>June 17th</td>
<td>7:00 – 8:30 PM EST</td>
</tr>
<tr>
<td>Week 3</td>
<td>(June 27-July 3)</td>
<td>June 24th</td>
<td>7:00 – 8:30 PM EST</td>
</tr>
<tr>
<td>Week 4</td>
<td>(July 4-10)</td>
<td>July 1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>7:00 – 8:30 PM EST</td>
</tr>
<tr>
<td>Week 5</td>
<td>(July 11-17)</td>
<td>July 8&lt;sup&gt;th&lt;/sup&gt;</td>
<td>7:00 – 8:30 PM EST</td>
</tr>
<tr>
<td>Week 6</td>
<td>(July 18-24)</td>
<td>July 15&lt;sup&gt;th&lt;/sup&gt;</td>
<td>7:00 – 8:30 PM EST</td>
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<tr>
<td>Week 7</td>
<td>(July 25-July 31)</td>
<td>July 22&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>7:00 – 8:30 PM EST</td>
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<tr>
<td>Week 8</td>
<td>(August 1-7)</td>
<td>July 29&lt;sup&gt;th&lt;/sup&gt;</td>
<td>7:00 – 8:30 PM EST</td>
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Black Pug Payment Issues

- We are currently experiencing payment issues.
- Our tests to our system prior to going live was functional.
- This is not a Black Pug concern but a banking 3rd party vendor matter.
- Once resolved a new Black Pug Tutorial Date will be released and emailed to your unit.
  - This will also include an additional sign-up period that will take place 3 weeks prior to your arrival.
Program Current Topics

- Big Zip Registration – Can only register once
- Kayaking Merit Badge – WW Rafting Trip & MB
- Age Restrictions
- Brown Sea Island – Still requires class sign-up
Arrival Cards

- Unit Arrival Information
  - Check in info
  - Early arrival/Late Departure
  - Other Information
    - How are you coming
    - # of vehicles
    - Split Reservation
    - CPAP Needs
    - Tenting Preference
- You will need your registration code to enter the arrival form. This has been emailed to you.
Arrival Card

Arrival and Departure Information

Does your unit need an early arrival or late departure? (Please note the cost for early arrival or late departure is $35 per person per extra night.) *

What is your unit’s arrival date? *

What is your unit’s predicted arrival time? *(e.g., 1:45 PM)

Our unit will arrive at the Summit by:

How many vehicles will you be parking on-site during your stay? (If none put 0.) *

What is your unit’s departure date? *

On departure day, will your unit be eating breakfast before leaving SBR? *

Does your unit prefer to tent one-person per tent or two-person per tent? *

If your Scout Camp unit is arriving and traveling with a High Adventure unit, enter the High Adventure unit’s expedition # here. (If none, leave blank.)
**Arrival Card**

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**Face Coverings**

Our unit understands:

- Face coverings will be worn at all times indoors unless in the dining hall while eating.
- Face coverings will be worn at all times when social distancing cannot be accomplished.
- Face coverings will not need to be worn in open air outdoor circumstances where social distancing is adequate.
- In the interest of safety, some programs or activities will have participants remove face coverings (for example, aquatics) as long as adequate social distancing can be maintained.

Remember that face coverings are one of the CDC recommended ways to protect yourself and flatten the curve: we know that face coverings can be uncomfortable at times, but your safety and the safety of all our guests is important! You’ll want to make extra sure to stay hydrated when you’re wearing a face covering.

Face coverings are not provided. All participants should bring enough face coverings to have a clean one for each day they are at SBR.

Please mark that your unit agrees and understands the face coverings policy at SBR.

☐ Our unit agrees and understands that face coverings are required in the above circumstances.

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**CPAP Electricity**

The following question asks if your unit needs to be close to electricity for someone to use their CPAP machine.

Also, for those needing electricity please note that this question only applies to running an extension cord to power a CPAP machine. Extension cords cannot be ran across the campsite during daylight hours. Electrical outlets for charging phones and other devices will be available in additional locations.

Does your unit need to be in a campsite close to an electrical outlet for a CPAP machine? Please be aware this applies only for running an extension cord to power a CPAP machine. Extension cords cannot be ran across the campsite during daylight hours. Electrical outlets for charging phones and other devices will be available in additional locations.

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Continue
Summit Staff

- 240+ SBR Staff
  - Experienced Adult Instructors
  - Problem-Solving Support Staff
  - Education & Safety Oriented
  - Passionate in Their Fields
  - Fun & Engaging Personalities
Q & A Session

To Send a question click on “Chat” at the bottom of the screen in the Webinar tool bar. This activates the Chat Function. Then type your question. Please send questions to “everyone.”
For More Information:

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www.summitbsa.org/scoutcamp

Updated: 5/11/2021