As you prepare for arrival at the Summit Bechtel Reserve (SBR) the following procedures have been implemented to address the current public health crisis impacting our communities. All participants will participate in this plan. Your participation is important for the success of this endeavor, health and safety is each of our responsibilities.

It is the goal at the SBR to operate our programs and camp operation with zero instances of communicable illness exposure. We can achieve this goal through a series of steps that begin with pre-arrival virtual assessments, departure community outbreak intelligence and clear communications.

The following procedural guidance is the SBR’s best efforts to identify and prevent the transmission of communicable illnesses, such as: COVID-19, Norovirus, Influenza, Strep and other associated camp/outdoor communicable illnesses. It is the intent of this document to provide a transparent and simple process for protecting the health of our staff and participants.
Q & A Session

To Send a question click on “Chat” at the bottom of the screen in the Webinar tool bar. This activates the Chat Function. Then type your question. Please send questions to “everyone.”

Equipment Considerations

What does the Summit provide?
- Contactless Thermometer

It is required that you bring the following:
- Mask or buff(s) Required
- Hand Sanitizer (Campsite and personal) Required

It is recommended that you bring the following:
- Cell Phone and Chargers Recommended/Required
- Contactless thermometer Recommended
- Disinfectant wipes Recommended
- Your own chair/hammock Recommended

Other things you might consider
- Tent/Cot Nice to have
- Door opening device Nice to have
Annual Health and Medical Record (AHMR)

To eliminate contact and cross contamination – bring a photocopy of each AHMR
It will be destroyed after your adventure

Annual Health and Medical Records
Depending on the situation in your area, it may be difficult to schedule a doctor’s visit to update your Annual Health & Medical Record. The first and best option is to do your best to schedule a visit with a health care provider, either in person or by telehealth where available. If this is not possible, then the following options have approved for the 2020 season only:

- Participants with a Part C completed on or after February 1, 2019.
  - Validity of any Part C completed on or after February 1, 2019 is extended until August 31, 2020.
  - Update Parts A and B of the AHMR within two weeks of your departure to camp.

- Participants with no Part C or one prior to February 1, 2019, including new members.
  - Attach a completed alternate exam (sports, school, annual well exam at pediatrician) completed on or after February 1, 2019. This will be accepted as a valid Part C until August 31, 2020.
  - Update Parts A and B of the AHMR within two weeks of your departure to camp.

AHMR Continued

If a participant does not meet the previous criteria, consider the following options to obtain an alternative examination:

- Telephonic well appointment – Conducted with an individual’s existing health care provider (HCP) to complete the AHMR Part C exam and examiner’s signature virtually.

- Professional or Compliance well exams – Adult participants whose profession requires regular well or compliance exams (emergency responders, pilots, etc.) may also be able to complete the exam requirements by having the conducting HCP complete Part C either during those well checks or telephonically.

- Local Community clinic or alternative HCP – If primary HCP is unavailable, use alternatives / clinics in the local community such as alternate HCP, CVS, Rite Aid, Care Now, etc.
Wilderness First Aid & CPR

- The Summit will be providing Wilderness First Aid Training and CPR to all staff that work in a program that requires WFA and CPR this summer.
- Each crew will be accompanied by a staff member with training. This will complete the WFA and CPR training requirements for these programs.
- Additionally, we encourage each crew to seek out an online training that will give them another adult who can assist in responding to emergencies in the wilderness. This exception will be good through Aug 31, 2020.

Pre-Screening

- Participants will be assessed based on risk in 5 categories determined by the Summit:
  - Home, Health, mode and routes of travel, and Pre-Arrival Self-Assessment
  - If a participant rates in a high-risk category, they may be subject to additional screening or asked not to come. The Summit will contact you if there is concern.
  - Medicals do not need to be submitted ahead of time, this is a change to previous guidance.
  - A prescreening form for temperature checks will be sent to the unit contact at least one week prior to arrival for the 5 days of temperature checks leading up to your week of summer camp.
  - A pre-recorded video will be shared that will review all procedures and what to expect while at the Summit from our Health and Safety Team.
Swim Checks

The Summit requires that all participants provide proof of completion of the BSA swim check prior to arrival. It is up to the crew to validate swimmer status.

- More and more pools and aquatic facilities are opening making it easier to attain your unit swim check ahead of arrival
  - This is the best way to complete this task
- If this is not possible, we would recommend looking back at the Scout’s completion of various BSA requirements over the last 15 months to confirm his/her swimmer status:
  - Did they complete a swim check last summer at camp?
  - Have they recently completed the canoeing, kayaking, rowing, sailing, lifesaving, swimming merit badges, or any badge with a requirement to complete the BSA swimmers test?
  - Are they a competitive swimmer at their school or local recreation facility?
- Units will need to provide the completed Summit Swim Test Master Form. We encourage you to assist your Scouts in finding the valid check off for that test.
- If a Scout has not met any of the above criteria, has not had a swim test in the last 15 months, or cannot find proof of it, then we will be able to accommodate a swim test on site if you are unable to complete one before you arrive.
  - This onsite testing will be reserved ONLY for participants that have not met any of the above criteria, have not had a swim test in the last 15 months, or cannot find proof of it.

 Arrival Procedures

- Upon arrival at Ruby Welcome Center, the Unit Leader (or Contact Person) will call the SBR Registration office informing them they have arrived.
- SBR Staff will then meet the participants at their vehicles to perform contactless temperature checks and a brief screening. Once complete, the staff members will give directions on how and where to proceed.
  - Parents and Guests will be allowed to drop off and pick up youth only without AHMR parts A & B, but must depart immediately after completion of their task.
- Resources detailing the most up to date SBR COVID guidelines will be provided to participants for their reference.
Camping and Tents

All areas, activities, and operations are subject to the latest guidelines as issued by the CDC, the State of West Virginia, and the SBR Health & Safety Department.

- All participants arriving together and/or from the same unit, will reside in the same campsite for the duration on their stay and may be grouped together during programs where social distancing is required to maintain the same “household” of association throughout the week.
- Participants will not be permitted to reside in a tent with another person unless they can ensure 6 feet of physical distance or have a barrier such as a shower curtain between persons.
- Participants are advised not to share hammocks, camp chairs, or any other miscellaneous camping structures with other people unless they are properly washed or disinfected.
- Participant tents and cots will be cleaned from week to week with disinfecting spray.

Shower Facilities
Shower House / Restroom Facilities

- Camp Staff will clean and disinfect surfaces three times daily or at a rate consistent with usage of the facility with a bleach solution.
- Staff cleaning will be expected to wear provided PPE such as face masks and gloves.
- For any areas utilizing Portable Toilets or “Porta Johns”, Porta-johns will be cleaned by Camp Staff three times a day or at a rate consistent with usage of the facility with a bleach solution.

Food Service

- Pre-Arrival: Hospitality staff will ensure designated dining times are established and all staggered times are communicated.
  - Daily temperature checks completed by a designated unit leader in the campsite and reported daily at breakfast with a thermometer provided by the Summit.
- Arrival and Flow: Groups must space 6 feet apart when in the staging line to enter the dining hall. Groups must follow the direction of the Dining Hall monitor(s) on movement through the staging line and serving line.
- Serving: Only six participants total are allowed in the serving area at a time. All utensils, plates, cups and condiments will be single use. (Cups cannot be used for refills.)
- Water bottles will not be permitted to be refilled in the dining hall.

*NOTE: the Food Service Policies are expected to change regularly and will be updated as new guidance is released from the State of West Virginia.
Food Service Continued

- **Completion:** When participants have finished their meal, they will be prompted to dispose of trash and vacate the building to allow for other participants to enter.

- **Sanitation:** Prior to arrival, all areas of the dining hall will be clean and sanitized. Furthermore, each area must be clean and sanitized between participants. A table cannot be used until all occupants of that table have vacated and the table has been cleaned and sanitized for the next use by staff. At the completion of the meal period, all dining facilities are thoroughly cleaned and sanitized using EPA approved products.

*NOTE: the Food Service Policies are expected to change regularly and will be updated as new guidance is released from the State of West Virginia.*

Campfire / Flags / Events

- Any plan for an event, show, or other gathering anticipating 25 people or more in attendance will be submitted to the SBR Health & Safety Department for review before execution.

- During weeks where appropriate social distancing of groups cannot be maintained, SBR may provide a pre-recorded or live virtual show experience instead of the usual in-person experience.

- If/when providing a live, in-person show experience, participants will wear face-coverings and socially distance with at least 6ft in between each other with an additional 30 ft or more between groups.
Program Operation Example

The Trax
- Masks will be worn by staff and participants upon entering the program area.
- Participants will be prompted to use hand sanitizer upon arrival to the program area.
- A bike, pads and helmet will be given to each participant to be used for the duration of the program.
- Masks will be worn until in the assessment area where participants can remain at least 6 feet apart.
- Participants will be required to remain 6 feet apart during water breaks.
- Staff and participants will be required to wear face coverings while gear is being returned. Staff will wear nitrile gloves during this process.
- All returned gear will be fully disinfected with Matguard and laid out to dry on a rack before being added to the rotation again.
- Participants will be required to use hand sanitizer prior to departure from the program area.

Big Zip
- Masks will be worn by facilitators if social distancing cannot be maintained while in the program area. Participants will be spaced out at a minimum of 6 feet apart.
- Participants will be prompted to use hand sanitizer upon arrival to the program area and afterwards at the landing zone.
- Facilitators will wear two sets of gloves to eliminate bare touching of gear and equipment.
- Gear will be cleaned after every use.
Cleaning Procedure Example

Shower House Facilities
- Cleaner wears masks, gloves, and other appropriate PPE as assigned
- Cleaner disinfects all high-touch surfaces with a bleach spray solution
  - Faucet handles
  - Sink surfaces
  - Paper towel dispenser
  - Hand sanitizer station
  - Hand soap station
  - Shower chains
  - Toilet seats
  - Toilet and urinal handles
  - Toilet paper dispensers
  - Trash can handles
  - Water spigots

Program Alterations
- Water Reality – Cancelled
  - Standup Paddle boarding and Kayaking will still operate
- Bouldering – Cancelled
  - Due to the close contact needed for spotting
  - NOTE, this does not effect climbing and rappelling
- Low COPE – Changed
  - More initiative games and creative uses of COPE elements
- Appalachian Celebrachian – Changed
- BSA Lifeguard - Cancelled
Specifics

Summit Experience
- While hiking to and from program areas, participants will not be required to wear masks if they’re socially distanced
- Individually packaged lunches will be for each person

OASE
- During service work, participants will not be required to wear masks if they’re socially distanced

Trek
- During events, riding bikes and ATVs, participants will not be required to wear masks if they’re socially distanced
- Participants will not be required to wear masks will white water rafting

Other Considerations
- Parents and Guests will not be allowed on property unless they are picking up or dropping off participants
- If you have a need to exchange volunteers mid-week, this is possible, but adults will need to follow the same policies and procedures as detailed in this webinar
  - All participants, leaders, parents and guests who have need to be on property for any of the approved conditions need to arrive between 8:00am – 5:00pm unless it has been prescheduled and approved
- Face coverings
  - Are highly recommended indoors unless social distancing can be maintained or in the dining hall while eating
  - Will be worn at all times when social distancing cannot be accomplished
  - Will not need to be worn in open air outdoor circumstances where social distancing is adequate
- Hydration stations will be disinfected three times daily
Quarantine Procedures

- Daily temperature checks will be done by a designated unit leader in the campsite and reported daily at breakfast with a thermometer provided by the Summit
  - If a high temperature (greater than 100.4) is recorded or vomiting or diarrhea; OR two of the following: headache, nausea or sore throat is reported, the unit will stay in campsite and notify the Summit Operations Center (SOC)
  - Food will be delivered to the site until the concern is resolved
  - With no concerns, units can proceed to the dining hall

- If someone shows symptoms, they will be sent to Raleigh General Hospital and rapid tested
  - Unit will be isolated until results from the test are complete
  - Medical team will assess the entire crew in isolation
  - Contact tracing will occur
  - If the test is positive, coordination will take place between health departments in each state or locale. Arrangements will be made to send the unit home
  - Individuals will be responsible for the cost of test
    - Requests can be submitted to the BSAs Accident Health and Sickness Insurance policy
Departure Procedures

- Departure Paperwork is in the process of being digitized in order to minimize contact.
- Staff members in PPE will hand out any physical departure documents as needed to units upon proof of departure paperwork and evaluation completion.
- AHMRs (BSA Medical) will not be returned and be destroyed after departure by Summit Staff.

Resources Available

- Summit COVID-19 Updates
  www.summitbsa.org/covid19
- Summit COVID-19 Operational Procedures
  www.summitbsa.org/newnormal
- West Virginia Strong – The Comeback
  https://governor.wv.gov/Pages/The-Comeback.aspx
- BSA National FAQ regarding COVID-19
- BSA National Statement on COVID-19
  https://www.scouting.org/coronavirus/
- CDC Covid-19 Guidance
Summit Staff

- 240+ SBR Staff
  - Experienced Adult Instructors
  - Problem-Solving Support Staff
  - Education & Safety Oriented
  - Passionate in Their Fields
  - Fun & Engaging Personalities

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