

# James C. Justice National Scout Camp

## Black Pug Merit Badge Registration System

### Complete Your Roster

- 🐾 Submit your roster by the requested time to our registration team.
- 🐾 In an effort to make your process as seamless as possible, we will import your roster into this system to eliminate your need to reenter the data.
- 🐾 **NOTE: final payment is not required to submit your roster.**



*Please understand that this will be a fluid process as we receive updated information about COVID-19.*

PRO TIP: If your roster is submitted by the deadline requested, your unit participants will be entered into the system by the Summit.

### Logging In

On the day **before** your weeks registration opens, you will be sent an email with a link to log into the Merit Badge Registration system.

You will have the opportunity to create a log-in. NOTE: It is not required, you may continue as a guest.

#### 🐾 **Registration Opens**

- Week 1 – June 28-July 4 (Opens June 4)
- Week 2 – July 5-11 (Opens May 27)
- Week 3 – July 12-18 (Opens June 3)
- Week 4 – July 19-25 (Opens June 10)
- Week 5 – July 26-August 1 (Opens June 17)
- Week 6 – August 2-August 8 (Opens June 24)

#### 🐾 **Registration Closes**

- Week 1 – June 28-July 4 (Closes June 11)
- Week 2 – July 5-11 (Closes June 10)
- Week 3 – July 12-18 (Closes June 17)
- Week 4 – July 19-25 (Closes June 24)
- Week 5 – July 26-August 1 (Closes July 1)
- Week 6 – August 2-August 8 (Closes July 8)

🐾 Class schedules will be provided approximately 1 ½ weeks after the close of registration

🐾 Classes are First Come, First Serve

🐾 Please reference the [Prerequisite Sheet](#) for age restrictions

### Support

If you run into questions or need help, refer to the Support tab on the right-hand side of the screen.

Here, you will find several helpful tutorials on how to register, update information etc...

#### 🐾 [How to Create an Account](#)

[https://www.youtube.com/watch?time\\_continue=2&v=7wa1CXDLz48&feature=emb\\_logo](https://www.youtube.com/watch?time_continue=2&v=7wa1CXDLz48&feature=emb_logo)

#### 🐾 [Importing a Roster](#)

[https://www.youtube.com/watch?v=TOebAPPbuZE&feature=emb\\_logo](https://www.youtube.com/watch?v=TOebAPPbuZE&feature=emb_logo)

- If you would like to import your own roster, you may do so with these instructions. NOTE: if your roster is submitted to us, we will do this for your unit.



 [Parent Portal](#) for Unit Leaders

[https://www.youtube.com/watch?v=2wqanwRP05Q&feature=emb\\_logo](https://www.youtube.com/watch?v=2wqanwRP05Q&feature=emb_logo)

- A user guide for unit leaders to utilize the Parents Portal so that parents may register their own Scouts for classes.

 [Parent Portal](#) for Parents

[https://www.youtube.com/watch?time\\_continue=1&v=-Fimdr9O63I&feature=emb\\_logo](https://www.youtube.com/watch?time_continue=1&v=-Fimdr9O63I&feature=emb_logo)

- A user guide for your parents to utilize the Parents Portal.

